

## REGISTRATION

To register, complete the form below and mail it to **Legal Assistants of Wyoming, Attn: 1st Vice President, P.O. Box 155, Casper, WY 82602**, along with your check payable to L.A.W. You may also register online at [www.lawyo.com](http://www.lawyo.com) at the events tab utilizing PayPal or your debit/credit card.

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Name: \_\_\_\_\_  
Designation: (CP, ACP, CLAS, PLS) \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Will you attend the **seminar virtually?** \_\_\_\_\_

Please indicate type of registration below. To register to attend only one day of the seminar, please pay half the rate and mark which day you will attend. To register as a NALA member, please include proof of current NALA membership. To register as a Student Non-Member, please include proof of current student status.

\$ \_\_\_\_\_ LAW/NALA Member - \$60     FRI    SAT  
\$ \_\_\_\_\_ Non-Member - \$100     FRI    SAT  
\$ \_\_\_\_\_ Student LAW/NALA - \$35     FRI    SAT  
\$ \_\_\_\_\_ Student Non-Member - \$40     FRI    SAT  
\$ \_\_\_\_\_ **LIVE ONLY** Bingo Night in Casper at the Tate Pump House. \$15/ea. for \_\_\_\_\_ players

### **PLEASE DO NOT PAY WITH THIS REGISTRATION TO ATTEND THE VIRTUAL BINGO NIGHT BY ZOOM.**

Please register and pay separately online at: <https://www.lawyo.com/event-4180098>.

\$ \_\_\_\_\_ **TOTAL ENCLOSED**

I volunteer to help with Bingo Night! Contact me at: \_\_\_\_\_

## LODGING

### THE CLARION INN AT PLATTE RIVER



A block of 10 rooms consisting of eight standard queen and two king rooms have been reserved at the Clarion Inn,

123 W. E Street, (1 Plaza Parkway) in Casper next to the Starbucks for Friday night. The rate for each room is \$71.40 (plus tax). Check in at 3 pm, check out at 11 am. To reserve your room, call Clarion Inn directly at 307-439-2074, and tell them you will be attending the Legal Assistants of Wyoming Spring Seminar. The block of rooms will be released on **April 2, 2021**.

### FUNDRAISING BINGO NIGHT!

LAW has formed a “band” to compete in the Self-Help Center’s Lip Sync competition on May 14, 2021! We are hosting a Live and Virtual Bingo Night to raise funds for our band to support the Self-Help Center! A \$15 entry fee gives you two Bingo cards for 8 games, plus a chance to win our full-card jackpot! Enjoy our Lip Sync band’s rehearsal at 6:30 pm, followed by Bingo at 7 pm. Pizza, breadsticks and soda available for \$5 per person. Cash Bar provided by Urban Bottle. Our LIVE Bingo Night Fundraiser will be held at the Tate Pump House in Casper! Lots of prizes and fun! Sign up with your Registration! (The VIRTUAL Bingo Night will be held online by Zoom videoconference – sign up separately.) None of our Lip Sync competitors may attend our rehearsal at 6:30 pm, but everyone can join us for Bingo at 7 pm!

Questions? Contact Tammy Wuertley, 1<sup>st</sup> VP at (307) 277-4834 or [tammywuertley@gmail.com](mailto:tammywuertley@gmail.com)



## 2021 Spring Seminar and Annual Meeting (Live and Virtual)

**APRIL 23 & 24, 2021**

*This seminar has been approved by NALA for 5.0 CLE credits, including 1.0 hour of Ethics*



The Tate Pump House  
On the North Platte River  
1775 West 1<sup>st</sup> Street  
Casper, Wyoming

## AGENDA

### Friday, April 23rd

12:45 p.m. – 1:00 p.m.

**Registrant Check-In**

1:15 p.m. – 2:15 p.m.

**Kyle Ridgeway – “Contract Law”**

2:30 p.m. – 3:30 p.m.

**Wendy Soto and Ryan McConnaughey –  
“Wyoming’s Commission on Judicial  
Conduct and Ethics – What Is It and Why Do  
We Need It?”**

3:45 p.m. – 4:45 p.m.

**Ken Barbe – “Business Law and  
Organizations”**

6:30 p.m. – 9:00 p.m.

**Bingo Night Fundraiser for the Self-Help  
Center’s Lip Sync Competition**

### Saturday, April 24th

8:45 a.m. – 9:45 a.m.

**P. Craig Silva and Steven Iberlin –  
“The Criminal Law Process from the  
Arrest to Sentencing”**

10:00 a.m. – 11:00 a.m.

**Jessica Steward – “Reading and  
Understanding Radiology Images when  
Preparing Your Medical Chronology”**

11:15 a.m. – 12:30 pm

**ANNUAL MEETING, AWARDS  
CEREMONY & ELECTIONS  
(Lunch provided to all attendees)**

## OUR PRESENTERS

**Kyle Ridgeway** is an attorney at Williams Porter Day & Neville. He earned his B.A. in Economics and Political Science at Gonzaga University. He graduated with honors from the University of Wyoming College of Law earning his J.D. in 2012. Kyle’s practice areas include corporate and business planning, transactions and litigation, employment law and compliance insurance defense and coverage and trusts and estates. Kyle is President of the Healthy Birth and Infants Foundation, whose mission is to improve birth outcomes for pregnant women in Wyoming. He is also on the Board of Directors of the Mercer Family Resource Center, which provides education, counseling and prevention services for youth and families.

**Wendy Soto, CLA, MPA** is a charter graduate of the Laramie County Community College paralegal program. She obtained her Certified Legal Assistant designation (Certified Paralegal) from NALA in 1994. She obtained a B.A. in Social Science and a Master’s of Public Administration from the University of Wyoming. She spent the early part of her career working for private litigation firms and teaching in the LCCC paralegal program. Since 2012, she has served as the Executive Director of the Wyoming’s Commission on Judicial Conduct and Ethics.

**Ryan McConnaughey.** In 2020, Ryan McConnaughey was appointed by Governor Mark Gordon to serve as a citizen member on the Wyoming Commission on Judicial Conduct and Ethics. Ryan brings extensive experience to the position having spent more than 10 years in constituent services, communication, public affairs, and policy development spanning the agriculture, natural resources, healthcare, advanced manufacturing and government sectors. Ryan earned his Master of Science degree from New Mexico State University and a Bachelor of Science degree from the University of Wyoming. He is also a graduate of the Leadership Wyoming Class of 2015.

**Ken Barbe** is an attorney with Welborn Sullivan Meck & Tooley. Ken has helped shape the legal landscape in Wyoming over the course of three decades while conducting a broad business practice serving clients in many industries. He concentrates his practice primarily in the areas of commercial transactions, limited liability company, corporate, real estate, employment, estate planning, banking and financing and landlord/tenant law. He has presented seminars to state Bar members and various industry groups on issues including contractor and materialmen’s liens, construction contracts, and business entities. Ken assisted in modernizing the Wyoming Limited Liability Company Act as acting as a member of the Wyoming Secretary of State’s Limited Liability Company Brain Trust in 1992, and as a member of the committee that revised and adopted the Uniform Limited Liability Company Act for adoption in Wyoming in 2010. He has been listed as the Mountain States Super Lawyer and selected as the Best Lawyer in America in the specialties of Corporate Law, Litigation-Mergers & Acquisitions and Mergers & Acquisition Law. Prior to joining his current firm, Ken practiced with Brown, Drew & Massey for 28 years. Mr. Barbe has a B.S. in Finance from the University of Wyoming, and his J.D. from the University of Wyoming College of Law.

## OUR PRESENTERS

**P. Craig Silva** is an attorney at Williams Porter Day & Neville and primarily handles personal injury cases including motor vehicle accidents, medical negligence, products liability, premises liability, work-related injuries and civil rights. He also handles both federal and state criminal defense. Craig was a Phi Beta Kappa and Phi Theta Kappa, graduating with a B.A. in Social Science from the University of Wyoming and his J.D. from the University of Wyoming College of Law. Craig was a law clerk for Jere A. Ryckman, and also served as an Assistant District Attorney for the Seventh Judicial District. He also authored “Dealing with Recanting Domestic Violence Victims.” He was the Natrona County Bar President, a past and current member of the Wyoming Trial Lawyers Association, and teaches evidence at the State of Wyoming Law Enforcement Academy. He is a former Municipal Judge for the Town of Evansville, and a former adjunct professor for Casper College teaching courses on Real Estate Law, Employment Law and Evidence.

**Steven Iberlin** is an associate attorney at Williams Porter Day & Neville. Steven earned his Juris Doctorate from the University of Wyoming College of Law. Prior to that he earned a Bachelor of Science Degree in both Accounting and Finance from the University of Wyoming College of Business. Steve’s practice areas include insurance defense, medical malpractice, employment law and compliance, civil litigation, family law, and criminal defense.

**Jessica Steward** is a Registered Radiologic Technologist at the Summit Pain Center in Casper. Jessica has been working in this field since 2008. Jessica graduated from Natrona County High School with an Academy Diploma and a 4.5 GPA. She was awarded several scholarships and was accepted to The University of Puget Sound and the University of North Carolina. Jessica chose to stay in Casper and attend Casper College, which has one of the best Radiology programs in the state. The program is an extremely competitive program, with hundreds applying and only 20 students being accepted. After the grueling application and interview process, Jessica was accepted in 2005. In her second year, she was elected vice president of her radiology class. In this leadership position, she organized fund raisers, was a leader to her fellow students, and represented her class in many different atmospheres. In 2008, she graduated from the radiology program at the top of her class. Jessica’s first job as a registered technologist was at Urgent Care of Casper. Jessica became the Radiology Manager of Urgent Care at the young age of 24. In 2014, Jessica had the opportunity to join the Pain Management Specialist field as a Radiology Technologist, and as an interventional specialist, which is a very hands-on specialty. A technologist assists the physician in several different procedures and is, arguably, the most important asset to a physician. Jessica has now worked with her pain specialist physician for 7 years, who has taken her with him to 3 different facilities due to their success together.