

Legal Assistants of Wyoming  
Sponsorship Program Rules

1. The “sponsorship year” shall run from September 1<sup>st</sup> through August 31<sup>st</sup> each year.
2. All sponsors will automatically receive one “Associate” membership to LAW when their sponsorship payment is received. The sponsor will designate one attorney/manager (not a paralegal or staff person) to receive the Associate Membership. The Associate Member will receive newsletters, website access, job posts, seminar and CLE posts, member discounts for seminars and CLEs, and all the information and benefits of an Associate member of LAW.
3. The “levels” of sponsorship will continue to include the same advertising benefits as before – recognition in our newsletters, on the website, and at our registration tables for events.
4. The benefits of the sponsorship levels will be altered to add various designations of seminar registration coupons, outlined below. All seminar registration coupons may be used by the Associate member, or by any paralegal/legal assistant to whom the coupon is given, regardless of registrant’s membership status, and all are valid only during the then-current sponsorship year, as follows:
  - a. Bronze (\$50) – Associate membership. No coupons.
  - b. Silver (\$100) – Associate membership plus a coupon for ½ off one seminar registration. (This could be a value up to \$50.)
  - c. Gold (\$200) or Event (\$200-349) – Associate membership plus a coupon for one free seminar registration. (This could be a value up to \$100.)
  - d. Platinum (\$350) or Event (\$350-\$499) – Associate membership plus one coupon for ½ off one seminar registration, and one coupon for one free seminar registration. (This could be a value up to \$150.)
  - e. Diamond (\$500) or Event (\$500-\$649) – Associate membership plus two coupons for one free seminar registration each. (This could be a value up to \$200.)
5. Event sponsorships may be made only for \$200 or more. Sponsor is to designate which event s/he/it would like to sponsor, but LAW’s Board of Directors will make the final determination. If LAW cannot accept the designated event sponsorship, the Board will notify the sponsor, and recommend a different event for the sponsorship funds.

Rules for Use of Coupons:

1. Sponsor may use coupon(s) on any configuration of registration(s) for either of the two LAW semi-annual seminars, e.g. Fall 2020 and/or Spring 2021.
2. The coupons are transferable. For example, the Associate Member (Sponsor) may use the coupon(s) for him/herself to attend a seminar, or may give the coupon(s) to any paralegal/legal assistant to use when s/he registers for a seminar.
3. Online payment is not available with the use of the coupons. The sponsor/registant will mail in the coupon(s) with the balance of the payment due by check or with information to charge a

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credit card for the seminar registration(s). If the sponsor/registrant does not designate how the coupon(s) is/are to be used regarding registration(s), the Treasurer and First Vice President will decide. If the sponsor/registrant does not include the coupon(s) with his/her/its seminar registration(s), no discounts will be given.

4. Sponsor/registrant may use the coupon(s) only for registration(s) for LAW's fall or spring seminar within the then-current sponsorship year. Coupons cannot be exchanged for cash or used for LAW-sponsored CLEs, charity events, regional events, memorabilia, NALA events, etc.
5. All coupons expire at the end of the then-current sponsorship year on August 31<sup>st</sup>, and any unused coupon will be null and void.